

## CONSULTANT (BUSINESS AND ECONOMIC DEVELOPMENT, TECHNICAL TEAM)

### ABOUT KENAN FOUNDATION ASIA

Kenan Foundation Asia believes in a world where everyone has the right to build a better life for themselves, their family, and their community. Every day, we are working in Thailand and the region to inspire students, develop skilled people, and grow strong leaders by empowering them with the knowledge, technology, and skills necessary for a better future. Whether it's an entrepreneur, a teacher, a student, a community leader, or non-profit manager, we conduct tailored, engaging activities to train, coach and equip them so they can achieve their dreams.

### OUR VALUES

- Partnership** We collaborate with our stakeholders to co-create and deliver services and programming that address the real challenges facing the people of the region.
- Inspiration** We are passionate about creating a sustainable future and take action to make it happen. Through our actions, we inspire others to act and do the same.
- Leadership** We are leaders in the field of social and economic development. We empower courageous, adaptable people to succeed in solving the challenges of globalization and provide opportunities and dignity for everyone.
- Integrity** We care deeply about our work and our reputation. We do not compromise our ethics, our values, or our professionalism. We take personal responsibility and use good judgement to drive our values in everything we do.

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### ROLE DESCRIPTION

Kenan Foundation Asia is seeking an agile and dynamic professional for the position of **Consultant** to join our newly established business unit. This role focuses on implementing projects and ensuring deliverables achieve their defined impact. The Consultant will navigate multi-stakeholder environments, develop impactful content, deliver training interventions, and compile comprehensive project reports. Because this is a pioneering unit, specific project assignments and specialized tasks will be determined dynamically as the unit's portfolio expands. This position is Full Time with fixed term (1 Year Contract) with possibility to extend.

### KEY RESPONSIBILITIES

- New Business Unit Establishment:** Act as a foundational team member in pioneering, setting up, and scaling the operational workflows, internal processes, and initial project pipeline for Kenan's newly established business unit.
- Project Implementation:** Lead and deliver standard project activities, including proposal writing, need assessment, capability building, and M&E. Manage budget to ensure balancing of optimization of budget use and impactful program. Generate high-quality project reports and synthesize data into meaningful insights.
- Stakeholder Management:** Effectively engage, coordinate, and manage relationships across diverse groups (government agencies, corporate partners, and local community leaders). Build strong networks to ensure client satisfaction and retention.

4. **Business development/Brand Development:** Lead or take part of proposal development by conduct searching and provide quality information that meet all aspects of the requirements
5. **Content Development & Training:** Design and curate engaging training materials, toolkits, and educational modules tailored to target beneficiaries, while actively facilitating high-impact workshops and capacity-building sessions.

## QUALIFICATIONS

- Master's or Bachelor's degree in Business Administration, Economics, Development Studies, Public Policy, or a related field.
- Minimum of 3 years of professional experience in relevant field.
- Prior experience working within a non-profit organization, international NGO (INGO), or social enterprise is a strong advantage.
- Proven ability to navigate and handle complex multi-stakeholder environments (Government, Corporate, and Local Community levels).
- Good interpersonal skills and good teamwork
- Good/Excellent in English

## APPLICATION PROCESS

Interested applicants are invited to submit a full CV/resume detailing qualifications and experience, along with copies of relevant educational certificates directly to [Recruitment@kenan-asia.org](mailto:Recruitment@kenan-asia.org) with the subject line:

**Application for Consultant (Business and Economic Development) – Candidate's name**

Please note that only shortlisted candidates will be contacted.

*Kenan Foundation Asia is committed to a safe, inclusive, and respectful workplace. All employment decisions are based on the qualifications and competence of the applicants. As an employer, Kenan Foundation Asia is committed to promoting diversity, equity, and inclusion, and offers equal opportunities to applicants from all backgrounds, including but not limited to gender, age, national origin, religion, race, caste, ethnicity, sexual orientation, disability, or social status. As part of our commitment to integrity and accountability, all selected candidates will undergo rigorous reference and background checks.*

For more information, please contact [Recruitment@kenan-asia.org](mailto:Recruitment@kenan-asia.org) or call (+66) 2-260-0380.